SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

PANDIT DEEN DAYAL UPADHYAY GOVERNMENT GIRLS' DEGREE COLLEGE

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The State Government of U.P. stresses on providing low cost, quality education to the students primarily residing in rural areas and especially belonging to the weaker sections of the society, which will help them not only in being capable of earning their livelihood in decent manner but also to make them responsible citizens. This institution, too, was established in 2001with all these objectives added with the vision of women education in this marginalized, remote, back-ward and rural area of eastern Uttar Pradesh. Determination of the institution for their multifaceted development gives a new dimension not only to their personalities but also the life to come. The **mission** of the institution itself reflects in the motto **???? ?? ???????????**- may we be directed to light from darkness). The self realisation process makes them worthy to face the tide of time. The result is that they are not only conferred with university degrees but also with personified attributes such as zeal, enthusiasm, competitiveness, self-respect, honesty etc.

The institution is presently affiliated to Mahatama Gandhi Kashi Vidyapeeth, Varanasi. Earlier, the affiliation was with Veer Bahadur Singh Purvanchal University, Jaunpur, UP. The institution conducts UG level courses in 7 - subjects encompassing Literature (Hindi, English), Social Science (Sociology, Economics, History, Political Science) and Practical Subjects (Home Science & Physical Education) as well as P.G. in Hindi and Sociology

Believing in the concept of "*to make the most of what we have*" the institution engrossed in the process of imparting quality education even with the limited resources. Located in a rural area and catering to the needs of students belonging to different sections of society for more than a decade, the college has earned an esteemed reputation and is making notable contribution in the development of women and ultimately the society. To sum up, there can be nothing more appropriate than to quote our distinguished former president Hon'ble **Dr. A.P.J. Abdul Kalam** *"* We are all born with a divine fire in us. Our efforts should be to give wings to this fire and fill the world with the glow of its goodness".

Vision

- **To replace the darkness of ignorance with light of learning.**
- **To provide learner-centric education in a congenial environment where trust, promise, and success go hand in hand in this temple of learning.**
- **To make the most of what we have.**

Mission

To convert the rustic girls into Women of Substance, aiming at their multi-dimensional development, making them aware of their inbuilt potential, strengthening their self-confidence and ultimately make them

feel proud to be a WOMAN.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Teaching-Learning-Evaluation mechanism properly combined with extracurricular activities
- Learner-Centric Teaching-Learning Mechanism
- pollution free green campus
- Teacher Quality
- Locational Advantage of being in the vicinity of Gandhi Ashram Training College

Institutional Weakness

- Resource Crunch in terms of particularly inadequate staffing pattern as only one teacher in U.G in each subject and two teachers in P.G,
- Lack of support staff in Library, Laboratory, Physical Education and Office
- Non availability of posts like Gardner, Computer Operator, Sweeper etc
- Poor subject background of students
- locational disadvantage of being in a rural area

Institutional Opportunity

- To avail the untapped energy potential of the students who are happy, ruly, strong and hardworking by nature.and due to their circumstances
- To avail the locational advantage of being in the vicinity of Gandhi Ashram Training College for conducting training programs
- To work without interference of guardians

Institutional Challenge

- To enhance the employability options
- To start value added courses
- To prepare the students for better future
- To make the most of what we have
- Withstanding the human resource crunch

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

This institution, affiliated to Mahatama Gandhi Kashi Vidyapeeth, Varanasi conducts UG level courses in 8 subjects P.G. in Hindi and sociology. Study Centre (S-209) UPRTOU, Allahabad targets provision of P.G. courses and vocational/professional education.

1.1- N.A. as we follow the curriculum of the concerned university. But, this institution has representation of some faculty in the Board of Studies of the university. Besides the institution collects faculty feed- back on the curriculum and the suggestions are sent to the university.

 The institution prepares annual teaching plan for each subject that is further elaborated into monthly teaching plans with provisions of unit tests and paper tests for effective curriculum delivery and transaction of the Curriculum. The Stated objectives of the curriculum are well communicated to the students during the classroom studies.

1.2- There are 8 subjects at U.G. level. In P.G. subjects there is provision of elective courses also. The Institution offers skill oriented certificate/diploma/degree courses etc under the aegis of UPRTOU, Allahabad. Provision of Certificate and Diploma programmes during Graduation facilitates twinning. Besides, various skill development programmes like computer awareness, candle making, detergent making, spice processing etc. are also organized for financial independence of the students.

1.3- To integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum there are invited guest lectures; observation of events like Human Rights Day etc.; competitions on related themes etc. Following are some of the value-added courses/enrichment programmes offered to ensure holistic development of students:

moral and ethical values: provision of courses like diploma and certificate programmes in Human rights, Indian culture, Jyotirvigyan, Yoga etc under UPRTOU.

employable and life skills: provision of vocational/professional courses like UG & PG degree in Library & Information Science, Social Work etc

better career options : provision of career counseling workshops annually,

community orientation: provision of functional units of NSS and Rangers

1.4- we have an anonymous manual feedback mechanism about syllabus, facilities, classroom experience even teachers every year, its analysis and improvisation in the weaker areas.

Teaching-learning and Evaluation

2.1- The admission process is highly transparent and is combination of merit and interview. Since this year institution has adopted online admission system.

2.2- To increase access for SC/ST, OBC, and differently-abled students the admission policy adhere to the reservation policy of Government. Emphasis is given on healthy teacher-learner relationship to reduce the communication gap between students and faculty and faculty and administration. Establishment of subject councils is fruitful to make us aware of the problems of the students. Also through the College Council we come across the needs and problems of the students at a broader level.

2.3- Along with conventional lecture method and multimedia teaching the departments organize seminars,

tutorials, question and answer sessions. As secondary teaching aid devices like, Charts, Models, Posters, Maps, films are used. The dropout rate is almost negligible. Hardly, 3-5 students leave the programme due to reasons like marriage, pregnancy etc.

2.4- Single teacher in every subject at UG and two at PG are not in accordance with UGC norms, still the institution is known for its quality education and results on account of the performance of the faculty. Positive atmosphere for healthy teaching and learning is our main forte and every effort is in the direction to tap this strength. The faculty members hailing from reputed universities like BHU; JNU; AMU; DDU, DU try to incorporate the inbuilt teaching-learning traits of their *alma mater*. In this respect Academic calendar& Annual and Monthly teaching plans are of great importance.

2.5- Provision of internal assessment tests is in each subject and mock exam in some is taken care by the faculty concerned. The participation of students in these tests and their performance provide a feed-back about what has been achieved and what remains lacking.

Success of students in University entrance tests without external support is increasing every year.

2.6- The results are in the range of 90-95% every year, many of these compete in entrance examinations and some get good jobs also.

2.7- Oral and written student feed-back are among the strategies to monitor and evaluate the quality of teaching – learning.

Research, Innovations and Extension

3.1- N.A.

3.2- The teachers are always encouraged to send proposals for projects/Seminars/Conferences and to conduct action research for which every sort of cooperation is provided by the Institution.

3.3- There are committees like UGC, RUSA, Directorate alongwith IQAC who provide support in such initiatives.

3.4- The faculty here have a flare for publication initiatives in the form of research papers and books and on an average have a good number of publications to their credit.

3.5- N.A. But some of the faculty members are often invited to share their expertise with other institutions and counsel them.

3.6- The institution carries out various extension activities for community service (e.g. Adult education, literacy programmes, Government Welfare Schemes awareness, self-employment training camps etc.), health and hygiene (e.g. AIDS awareness, personal hygiene, health status survey, nutrition survey and counseling), medical camp (e.g. Blood Hb-level measurement, Blood Group Test), environment awareness (e.g. plantation programmes) etc. under the aegis of NSS. Under this programme 4-one day camps and one 7- day camp is organized annually. The activities in these camps are specifically centred around the chosen village community, particularly those from the lower strata of society. Besides, under the aegis of Rovers/Rangers there is one unit of Rangers comprising 25 students in which they are prepared to face the challenges in case of calamities etc.

Every year a five days training camp is organized under the supervision of competent district authorities.

3.7- Collaborative events have been organized in association with Career Guru, Gandhi Ashram Training Centre, MUHEEM, MUST, VYOMe International and PMGDISHA Program Coordinator. At local level responsible authorities from various departments like Gram Pradhan, Primary Health Centre (PHC) Doctors, MNREGA Incharges etc are invited in open gatherings amidst the village, followed by question answer sessions. We make our best efforts to create an environment suitable to their comfort- like the venue in their village itself, the use of dialect for communication, suitability of time etc. Participation and enthusiasm in such gatherings motivates us to go ahead with positive and creative activities.

Infrastructure and Learning Resources

4.1- The college campus is spread over 2.14 acre area comprising Arts block. The construction of P.G. Block is in final phase. The campus is literally a maintained green zone, pollution free and equipped with proper electrification and proper drinking water provisions. Process of solar power upgradation is also continued. For safety and security almost the whole campus is under CCTV surveillance . The efforts for proper utilization of grants are ensured whenever such grants are available. Provisions of first aid are also there in time. Among the recreational/leisure time facilities available to students are indoor and outdoor games. Students are continuously taking part in University level sports events.

4.2 Ironically due to the lack of the vision on the part of policy planners the library which is supposed to be the heart of an academic institution is the most neglected segment at least in Government Colleges of U.P. The staff, the space, the infrastructure, and the facilities - nothing is in line with even the minimum-most prescribed norms. The library staff consists of one librarian only. This sometimes results into the state of helplessness. But we have learnt 'to make the most of what we have'. The library is equipped with 9207 books comprising of text books, reference books, encyclopaedias. Besides, special collection of women studies, Gandhian Studies, competitions, personality development, Education etc have also been developed. Library remains open during college hours on all working days. charging system for students is New York while register system is maintained for staff. Shelf rectification and weeding out is also done.

4.3- There are some computers, printers, scanners and wi-fi facilityavailable in the Institution. From this year online admission has also been initiated. For library automation we are awaiting the release of sanctioned RUSA grant worth Rs 32 lakhs. Efforts in this direction were started with the DELPLUS software of DELNET.

4.4- Of course available infrastructure is not in line with its academic growth but every bit of it is optimally utilized. The mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment include discussions and proper utilization of funds.

Student Support and Progression

5.1- To help the students at entry level prospectus provides information about the subject options, admission criteria, rules & regulations, weightage details, quota fixation, fee structure, disciplinary instructions, scholarship/fee concession details, library rules, extra-curricular activities, Sports, NSS, Rangers, Subject

councils, Academic Calendar, Leave Calendar, events & significant occasions. The healthy teachers and student relationship plays a vital role reducing communication gap and encourages the students to share their problems and satisfy their academic/intellectual needs.

There are provisions of various Scholarships. Since 2008-09, the scholarships are directly credited into the bank accounts of the applicants. On the part of the college applications are invited and are duly forwarded to the concerned departments.

5.2- Earlier, there were very few instances of students progressing for higher education. But there is an apparent change in the trend now. Number of students who have gone for higher education in Universities/colleges for PG, B.Ed, BTC, B.P.Ed etc resultant to the efforts of career counseling cell and concerned Departments. Some students are employed in government/private primary schools, colleges etc. Institution has also tried to inculcate qualities of entrepreneurship among the students by providing them self-employment trainings. We look forward to see our students being the trend setters in their immediate surroundings. Recently two students have been selected in U.P. Police also.

5.3- Other than various indoor and outdoor games and sports as has been stated earlier, among the other cultural and other extracurricular activities available to students are competitions under Subject Councils. Major events and occasions are observed from time to time. For this Academic Calendar is prepared. The college magazine *Spandan* is a treatise in itself. Besides, some students have published their articles in other magazines. Student Council plays an important role in our working throughout the year.

5.4- In the traditional rural surrounding this becomes really a tough task to track the old students but efforts on the part of the college are still on for making the Alumni Association registered and functionary. The institution networks and collaborates with the Alumni in events like Annual Sports, Annual Function, NSS Camp etc.

Governance, Leadership and Management

6.1- The Principal represents the executive authority responsible for smooth functioning and ensures the effective and efficient transaction of all the teaching, learning and extracurricular activities. For proper organisation and management of institutional functions the principal adopts the principle of de-centralization of works by appointing various committees at the very beginning of the session. This process encourages an atmosphere of team work & shared responsibility. Meeting of the committees take place at regular intervals.

6.2- Principle of PODSCORB (planning, organizing, directing, staffing, coordinating, ordering, reporting & budgeting) is followed for efficient running of institutional activities to give transparency to the process and create coordination between words and works.

6.3- Keeping in view the need of updation in knowledge the faculty are allowed to take part in faculty development programs/seminars/conferences etc. at institutional level also such programs are organized time to time.

6.4- Being a State Government institution there is a dependency of allotment of budget/funds from UGC/RUSA and Government. Judicious budget allocation is evident from the balanced development of all the infrastructural segments be it building, library, furniture, departmental facilities etc. The departmental budget allocation

depends on the nature of subjects and number of students. Help is also sought from external agencies and NGOs either for materialistic support or running free of cost programs for our students. Even now a days one such program of $5 days of Employability Enhancement

6.5- As regards with Internal Quality Assurance System it has been a healthy practice since the inception of the college that there are always discussions and sometimes debates also to make the measures, whatever taken, more and more qualitative. This has resulted into many meaningful tasks in a comparatively more organized manner like annual and monthly teaching plans, academic calendar, series of feed-backs, student profile etc. Among the forthcoming innovative measures are constitution of placement cell, exploitation of research opportunities, strengthening of available infrastructure, increasing self-employment measures, and above and all the efforts to be true to our vision and mission.

Institutional Values and Best Practices

7.1- The institution not only aims at making students equipped with the degrees merely but also at their all-round personality development in order to make them better citizens. A remarkable feature of this institution is the balanced and perfect combination of curricular and extra-curricular activities which gives new dimensions to their very existence. Besides, institution is a platform for exploring, exposing and grooming the talents and immense capabilities hidden behind their simple personalities. For this purpose sports events, literary and cultural competitions, departmental functions etc. play a vital role. The publication of college magazine 'Spandan' (meaning wibrations) gives expression to writing skills of the students. Such a magazine may reflect the true culture and character of an institution. The institution has always paid prime concern to the social responsibilities as well. Environmental Conservation, Gender sensitization, Cleanliness Drives, Health Awareness Camps, Yog & Meditation Camps, Blood Donation Camps, Eye Donation Awareness drive are some such examples. The annual function of this college is well known for the literary and issue based performances of students which are prepared under the supervision of the college staff.

7.2- Among our best Practices is - Observation of the Teachers' Day (5th September) as Merit Felicitation Ceremony (???????? ?????? ??????) in the presence of their parents/guardians to make them understand the value of education of their girl child and releasing of theme based Monographs on specific events.

7.3- This Institution never faces the vices like ragging, unrest etc. Inclusion of students in almost all decisions, providing them autonomy to speak on every issue of their concern, healthy question answer sessions in every gathering, thus making them a true stake holder proves our vision to be learner centric is our distinctiveness. To quote the mission of the institution in fact our efforts are in the direction *to convert the rustic girls into Women of Substance, aiming at their multi-dimensional development, making them aware of their inbuilt potential, strengthening their self-confidence and ultimately make them feel proud to be a WOMAN.*

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PANDIT DEEN DAYAL UPADHYAY GOVERNMENT GIRLS' DEGREE COLLEGE
Address	Takkhu ki Bauli, Sewapuri
City	VARANASI
State	Uttar pradesh
Pin	221403
Website	www.ggdcsewapuri.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Yashodhara Sharma	0542-2630023	6394885257	-	iqac.sewapuri@gmail.com
IQAC Coordinator	Geeta Rani Sharma	-	9140486205	-	grsgdcup@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	03-08-2001

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Uttar pradesh	Mahatma Gandhi Kashi Vidyapeeth	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	14-04-2007	View Document
12B of UGC	14-04-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Takkhu ki Bauli, Sewapuri	Rural	2.14	892.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi	36	Intermediate	Hindi	173	173
UG	BA,Sociology	36	Intermediate	English,Hindi	170	170
UG	BA,Political Science	36	Intermediate	English,Hindi	81	81
UG	BA,English	36	Intermediate	English,Hindi	80	33
UG	BA,History	36	Intermediate	English,Hindi	88	88
UG	BA,Economics	36	Intermediate	English,Hindi	80	79
UG	BA,Home Science	36	Intermediate	English,Hindi	80	79
UG	BA,Physical Education	36	Intermediate	English,Hindi	83	83
PG	MA,Hindi	24	Graduate	Hindi	80	44
PG	MA,Sociology	24	Graduate	English,Hindi	80	65

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				6				5
Recruited	0	0	0	0	6	0	0	6	4	0	0	4
Yet to Recruit				0				0				1
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				5
Recruited	3	0	0	3
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	2	0	3	0	0	8
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	1	0	0	0	0	1

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Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	652	0	0	0	652
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	213	0	0	0	213
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	132	162	63	163
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	7	11	4
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	505	412	396	570
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	127	116	310	137
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		766	697	780	874

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 44

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	7	7	7	7

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
766	697	780	874	987

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
213	133	190	190	190

File Description	Document
Institutional data in prescribed format	[View Document](#)

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
227	242	226	363	355

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	9	8	8	6

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	8	7

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 06

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
10.72141	11.46100	41.90000	1.30000	4.81950

Number of computers

Response: 4

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Since, the session 2011-12 the institution has started preparing annual teaching plan for each subject that is further elaborated into monthly teaching plans week-wise with provisions of unit tests and paper tests. Provision of annual and monthly teaching plans are the steps taken by the institution for effective curriculum delivery and transaction of the Curriculum. For proper implementation there is provision of Academic Calendar, Year Planner, Calendar of Holidays and Time Table before the inception of the session every year. The efforts are always in the direction of maximum compliance of the Academic Calendar, Time Table and Teaching Plans. Teachers use a combination of traditional lecture with white boards as well as modern methods of multi-media for curriculum delivery keeping in view the background and academic level of the students.At the onset of the session the Orientation Programme has been provisioned not only to make the students well aware with the working of the college, but also to give them meaningful tips for optimum utilization of classes. Prior to examinations every year the workshop on preparation for examinations is organized in which they are advised on time management, pneumonic devices, projection of a good answer etc. Evidently the advanced learners are easily recognized by their questions, queries, performance, initiatives, urge to learn more etc. the faculty pay personal attention and support like reading material etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 12.2

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 30

1.2.1.1 How many new courses are introduced within the last five years

Response: 03

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 20

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Among the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum are invited guest lectures by eminent persons of related fields; observation of events like Human Rights Day etc.; competitions on related themes etc.Following are some of the value-added courses/enrichment programmes offered to ensure holistic development of students. For inculcatingmoral and ethical values various events are organized from time to time like lectures, rallies, slogans, posters etc. The college in itself is a green, pollution free zone.The institution monitors and evaluates the quality of its enrichment programmes through interactions with the students from time to time.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 1

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 76.57

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
352	212	288	280	270

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
426	266	380	380	380

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 93.45

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
198	117	164	190	190

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Orientation program is organized at the onset of session to make students aware and friendly with the overall system to bring them into a comfort zone. IQAC also takes intermittent feedbacks in this regards. Teachers take tests, oral discussions and make their strategies like personal counselling, extra classes, personal notes, specimen books, invited talks etc.

For Example Department of History conductsevery day 5 minutes question -answer session,promotes students to ask questions. provides Home Work for writing answers at home and it's checking with remarks, makes students acquainted with the help of map, monthly tests, debate, essay writing, competition etc.

Department of Political Science makes efforts to know their academic background during the introductory sessions. Slow learners are advised to read basic books like NCERT. Fast learners are advised to progress ahead. A small effort has been made for departmental reading zone with personal books.

Department of English suggests some additional reference books and grammar books to those who need it. For slow learners faculty explains things many times in order to make them understand properly. Assignments related to grammar are also given to weak students.

Department of Hindi suggests students to write on Black/White board. Recitation of poems by students is a common practice. Department organizes short answer and long answer writing competition in the class. Literary magazines and Internet links are provided to advanced learners.

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Department of Sociology categorizes the students according to their streams of the qualifying examination, so that learning level of the student can be assessed. Special attention is given to the students of non-social science stream. Unit tests are conducted in the class and for slow learners, report card is prepared and the same is discussed individually. Important social thinkers' biography is narrated in popular terms.

Department of Economics organizes lectures on contemporary economic issues. Some papers are mathematical in nature so statistical analysis, bar diagram, tabulation, graph etc. are used for better understanding.

Department of Home Science assesses the learning level of student by taking test, conducting practical, discussion, putting questions etc. in the class. Slow learners are attended separately.

Department of Physical Education organizes special programmes according to the sporting events such as kabaddi, volleyball, tennis

File Description	Document
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 76.6

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.26

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Department of Hindi explains and analyzes the original text critically so that student may understand each point related to that text properly. Students are invited to convey their understanding of the topic in the class.

In all the departments different measures are taken to enhance learning experiences of the students based

on the level of the class, nature of subject and potential of the teacher of course compromising with the available resources and infrastructure. In the History department some examples are given fromContemporary world. Audio visual aids are used. Quiz programs, Poster competition, Celebration of birth anniversary of great heroes and Red letter days are organized. Historical monument tour is organized by the Department of History.

Department of Political Science motivates the learners to ask questions, to discuss on contemporary political events. Live telecast of Budget and important sessions of the Parliament and post telecast discussions are organized. Documentary films, invited lectures, test results etc. are left open for discussion so that shortcomings of students of Department of Political Science may be dealt with.

As students have poor knowledge of English, faculty of Department of English continuously tries to improve it in the class and use bilingual method whenever needed in order to make literary concept clear to them.

Faculty of Sociology makes a thrust on creativity of students. Group discussion, thesis proposition, debate like activities are frequently conducted. Contemporary social issues and their prospects are communicated to the students.

Department of Economics and Physical Education do apply the behavioral methods to make students acquainted with the topics and sub-topics.

Department of Home Science adopts day-to-day examples for better understanding. Problems of students are dealt personally. Some time personal issues, if included in the syllabus otherwise, are cordially discussed.

File Description	Document
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 10

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 76.6

2.3.3.1 Number of mentors

Response: 10

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

There is every possible effort by faculty in their respective subjects. Department of History has initiated Preparation of map booklet, Narrating major events along with the map of particular country. Downloaded portraits of historical personalities .to promote students for writing major events and make it pasted at frequently visited place at home.

Department of Political Sc has developed a practice to observe important subject related events like Human Rights Day, Constitution Day, Voters' Day etc by organizing Quiz, Documentary Show etc. Students were also taken to visit Gandhi Ashram, Gandhi Gallery at Kasturba vidyapeth also. To cultivate reading habits among students a personal Departmental Reading Zone also has been developed. Heterogeneous groups of slow and fast learners were also made.

Department of English uses ppt, world map, movies in order to increase interest among students. The department conducts different type of competitions like poetry recitation, dramatic rendering, essay writing,quiz competition etc. A workshop on creative writing was organized in collaboration with Hindi Department. Students are promoted to write poems, articles, essays etc.

Department of Sociology promotes students to prepare ppt, on contemporary social issues so that thematic understanding can be improved. Economics department analyses contemporary economic problems through group discussion and extension lectures. Home Science and Physical Education are practical subjects so innovation and creativity is enhance in various ways. Students are kept free for hypothesis, procedure and outcome of assigned, practical themes.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 91.14

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 95.78

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	8	8	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 12.3

2.4.3.1 Total experience of full-time teachers

Response: 123

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 12.2

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 11.36

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

All Departments organize Monthly tests, provide Assignments, organize competitions like Essay writing, Quiz, General knowledge competition etc. for internal evaluation of the students. Department of Political Sc organizes test after every unit and mock exam of 3 hours in each paper in each class since 2015-16. Results are shared with the students. Department of Hindi organizes short answer tests without prior information. Sociology department emphases continuous and intensive evaluation of the students. Interdisciplinary discussions are organized for holistic approach to the subject.

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File Description	Document
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment of the students is multifaceted. Tests are conducted by each department at regular intervals. Besides, various competitions are organized by Subject Councils to assess the hidden potential.

According to Department of English mechanism of internal assessment of the student is completely transparent. Activities done by students in various competitions are evaluated by teachers who belong to other departments in order to maintain transparency. The copies of tests are shown to students in the classroom, discussions are made and their complaints are always invited, if any. History department arranges tests and checking throughexternal examiners. Results are declared on average marks given by examiner.Assignments are evaluated giving special remarks. According to Department of Hindi strict compliance of time table is maintained. But as there is no mechanism of adding the results of internal tests in the result of final examination, students usually do not take these tests seriously.

Department of Political Sc conducts tests at regular intervals after every unit and prior to annual examination as per the teaching plan. After evaluation answersheets are provided to the students for introspection..

According to Department of Economics Objective nature of questions makes the process transparent.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The College is affiliated to M.G.K.V.P Varanasi . So Examination Mechanism is under the control of University. College level examination committee deals with grievances regarding registration, approval of Exam forms and conductsexamination as per the University schedule for Semester/Annual examination. The whole system is transparent and student friendly. There are instances when due to confusion or human error, some students who are on the verge of missing some of their exam are informed and taken care of. Also being a Girls' college, some students who come for exam in their late pregnancy period or even shortly even after one or two days of delivery are given personal attention and care. Incomplete/withheld results of examinees are attended at the earliest. After compiling the whole data of such students is sent to the examination unit of the university. The same happens with the students who appear for back paper in case of partial failure. This System is efficient and no student in last 17 years has reported any delay or year loss due to carelessness of examination committee of the college.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

yes. The College is affiliated to M.G.K.V.P Varanasi . So Examination Mechanism is under the control of University. College level examination committee deals with grievances regarding registration, approval of Exam forms and conductsexamination as per the University schedule for Semester/Annual examination. The whole system is transparent and student friendly. There are instances when due to confusion or human error, some students who are on the verge of missing some of their exam are informed and taken care of. Also being a Girls' college, some students who come for exam in their late pregnancy period or even shortly even after one or two days of delivery are given personal attention and care. Incomplete/withheld results of examinees are attended at the earliest. After compiling the whole data of such students is sent to the examination unit of the university. The same happens with the students who appear for back paper in case of partial failure. This System is efficient and no student in last 17 years has reported any delay or year loss due to carelessness of examination committee of the college

File Description	Document
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Yes.The basic objective of education is addition of new knowledge, worthiness for available opportunities and creation of good human beings. The program outcomes,program specific outcomes and course outcomes have been designed in the perspective of Knowledge gained, Opportunities created and Life Skill or Human Values inculcated in the learners. The course outline is provided in the Annual & Monthly Teaching Plans prepared prior to session and course schedule is managed being adhered to Academic Calendar and Year Planner. Following is the designated format for the same and all the outcomes are available on the website:

- **Program outcome (PO)**

-Knowledge

- Opportunity

- Life skill/Human Value

- **Course outcome (CO)**

-Knowledge

- Opportunity

- Life skill/Human Value

- **Program specific outcome (PSO)**

-Knowledge

- Opportunity

- Life skill/Human Value

Course Outline (CO)-

Course Schedule   -

The information regarding the outcomes of Program,Program specific and Course are stated on college website and shared with students in various activities like orientation program, career counseling workshops and personal counseling. This exercise is also taken care of even prior to admission process when during the document check process students are advised about choice of subjects. There are instances where even after admission some deserving students were advised to go for other options in Universities and they in turn did their best and progressed in proper direction.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Yes. This exercise is done every year after examination. On 5th September every year Teachers' Day is celebrated as Merit Felicitation Ceremony of highest marks holders in each program at class level and institution level in the presence of their guardians/parents, where experience sharing works as stimulus to other students. Coincidentally this is one of our best practices also. Likewise, in career counselling workshops also sharing of experience by alumni who have been benefitted with the courses also serves as examples of attainment of these outcomes.

Moreover, IQAC feedback on teaching-learning and evaluation serves a great purpose in the evaluation of attainment of outcomes.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 96.23

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 230

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 239

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.7

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 10

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 13

File Description	Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

yes

Orientation program is organized at the onset of session to make students aware and friendly with the overall system to bring them into a comfort zone. IQAC also takes intermittent feedbacks in this regards. Teachers take tests, oral discussions and make their strategies like personal counselling, extra classes, personal notes, specimen books, invited talks etc.

For Example Department of History conductsevery day 5 minutes question -answer session,promotes students to ask questions. provides Home Work for writing answers at home and it's checking with remarks, makes students acquainted with the help of map, monthly tests, debate, essay writing, competition etc.

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Department of Hindi suggests students to write on Black/White board. Recitation of poems by students is a common practice. Department organizes short answer and long answer writing competition in the class. Literary magazines and Internet links are provided to advanced learners.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	1

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
Any additional information	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last

five years

Response: 3.66

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	06	01	03

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 5.24

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	11	12	6	10

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution carries out various extension activities for community service like (e.g. Adult education, literacy programmes, Government Welfare Schemes awareness, self-employment training camps etc.), health and hygiene (e.g. AIDS awareness, personal hygiene, health status survey, nutrition survey and counseling), medical camps (e.g. Blood Donation, Hb-level measurement, Blood Group Test), environment awareness (e.g. plantation programmes) etc. There is one unit of NSS 100 students from all the sections of

1st and 2nd Year. But all the students of the institution are invited to take part in the constructive activities. Under this programme 4-one day camps and one 7- day camp is organized annually. The activities in these camps are specifically centredaround the chosen village community, particularly those from the lower strata of society. The NSS volunteers remain in the village for said period and are engaged in various activities related to community welfare. The immediate responsible authorities from various departments like Gram Pradhan, Primary Health Centre (PHC) Doctors, MNREGAInchargesetc are invited in open gatherings amidst the village, followed by question answer sessions.

Such activities transform the overall personality of the students by not only making them aware of the societal issues, but also inculcating the human values. Sometimes, the experience during the surveys and interactions make them face harsh realities of life, which otherwise, they are totally unaware of.

Besides, under the aegis of Rovers/Rangers there is one unit of Rangers comprising 25 students in which they are prepared to face the challenges in case of calamities etc. Every year a five days training camp is organized under the supervision of competent district authorities.

Besides these major activities like Eye Donation Awareness, Cancer Awareness Camps were organized in which students were asked to make proper communication in their villages. A mega health check-up and counseling Camp was organized in the Campus in collaboration with College of Nursing, Institute of Medical Sciences, BHU in 2015-16. This camp was open to all women of the area.

An event on 'Myths and facts of Periods in Women' with one of our NGO collaborators MUHEEM was organized in 2017-18 in the village itself followed by the hours long discussion and training of making sanitary napkins at home .

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 6

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	1	1

File Description	Document
Number of awards for extension activities in last 5 years	
e-copy of the award letters	

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 20

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	6	2	3

File Description	Document
Reports of the event organized	
Number of extension and outreach programs conducted with industry,community etc for the last five years	
Any additional information	

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 37.67

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
766	100	200	290	150

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 8

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	1	1

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Yes the institution has adequate facilities for teaching – learning. The existing building consists 6classrooms and 8 other rooms for various purposes. Home Science department has a separate laboratory with adequate equipments. The P .G. Block with 2 classrooms and one computer lab under RUSA is in the finishing stage. A library, consisting of 9207 books, is functional. Automation of library is under process. There are 3 ICT enabled classrooms, establishment of 2 smart class rooms is in process under RUSA,1 common room , canteen, cycle- stand, play ground and stage for cultural activities . There are 11-computers for computing purpose. Whole campus is protected by CCTV Cameras. There is a generator room, NSS room and sports room also to provide facilities to students.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has somehow adequate facilities for sports. Indoor and Outdoor games are in practice. Kabaddi, volley ball, Kho-Kho, Badminton, javelin, high jump, long jump, discuss throw like sports activities are performed in the campus. The institute has a pucca platform for Yoga and Yoga mats are available. The campus is full of green plants. So yogic practices are performed in the cradle of nature. There is a stage named " Kalawant" meant for cultural activities. "Vimarshika" is our partially open auditorium for various activities. Need for Concepts like Gymnasium has not been felt as the students hail from village community, are in habit of doing physical labour in the fields, long walks, cycling etc which keeps them physically fit.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 66.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 56.47

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
7.62089	8.0	41.90000	0	1.99930

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Yes. It is under process. Under RUSA a fund of Rs 32 lacs has just been released for RFID based automation of library. Proposal has been sent to the designated agency UPDESCO. We hope that soon we will be able to realize this dream. With automation we will also be able to withstand the problem of understaffing. Earlier also there have been made some efforts with the help of DELPLUS. But the unavailability of proper human resources is the main hindrance in this. Ironically library has never been

considered in proper form by the policy planners while establishing government colleges in Uttar Pradesh in terms of staff, building and funds. For example, in last five years no grants have been released for library books. Though the library facilities provided to the students are very meager in comparison to student strength due to resource crunch, yet the emphasis is to provide them with quality stuff up to the maximum extent possible.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college was established to provide UG education in only 7 subjects with limited funds and almost no autonomy. Being a State Government institution there is a dependency of allotment of budget/funds from UGC and Government. But judiciousness in institutional budget allocation is evident from the balanced development of all the infrastructural segments be it building, library, furniture, departmental facilities etc. The departmental budget allocation depends on the nature of subjects and number of students. with available funds the efforts have been made for balanced and ualitative collection development. other than subject specific books some special collections of Encyclopedias, Women Studies, Mythological Studies, Gandhian Studies, Composite works of famous authors, Competitive Books etc have been developed. Encyclopedia Britannica is our cherished addition and is available in e- format too.

File Description	Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

4.2.6 Percentage per day usage of library by teachers and students

Response: 0

4.2.6.1 Average number of teachers and students using library per day over last one year

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Institution updates IT facilities frequently. The available I>T> infrastructure is kept functional. B.S.N.L broad-band service is available in the campus.Wi-FI service is regular and efficient.A new setup by Reliance Jio company is under progress. Soon we will be able to use Wi-Fi at higher speed. Although

the institute is situated in remote area , we make students techno-friendly by organizing computer awareness workshops at regular intervals. A computer center is to be established shortly in the PG building.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 69.64

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Any additional information	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities

excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There is an established system for maintaining and utilizing physical, academic and support facilities . In every session separate committees are formed for better functioning and implementation of academic calendar. Physical verification of library and laboratory is done every year . Sports activities are scheduled by the sport committee . Computers and class rooms are maintained with the help of college staff . For this purpose government has prescribed a system in which government provides financial aids to maintain all infrastructure of the college including computer, classroom, library, laboratory and sports facilities, we follow that system for maintenance of equipments.

File Description	Document
Link for Additional Information	[View Document](#)

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Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<u>View Document</u>
Link to Institutional website	<u>View Document</u>

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 39.29

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
400	500	220	210	200

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 6.62

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
173	0	0	74	20

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.49

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	1	3

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 3.08

5.2.2.1 Number of outgoing students progressing to higher education

Response: 7

File Description	Document
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As students are our primary stake holders they are given due importance and their voice is included in all decisions. Sine the very beginning there is the provision of council in eacch subject to coordinate and conduct the year long activities. Since 2016-17 out of the subject representatives Student Council is constituted to elect president, vice president and secretary in a democratic manner where voting is conducted. This has proved to be a very meaningful exercise in the coordination of activities. Besides students are part of various committees also.

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 10.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	10	10	10	10

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Since, the session 2011-12 the institution has started preparing annual teaching plan for each subject that is further elaborated into monthly teaching plans week-wise with provisions of unit tests and paper tests. Provision of annual and monthly teaching plans are the steps taken by the institution for effective curriculum delivery and transaction of the Curriculum. For proper implementation there is provision of Academic Calendar, Year Planner, Calendar of Holidays and Time Table before the inception of the session every year. The efforts are always in the direction of maximum compliance of the Academic Calendar, Time Table and Teaching Plans. Teachers use a combination of traditional lecture with white boards   as well as modern methods of multi-media for curriculum delivery keeping in view the background and academic level of the students.At the onset of the session the Orientation Programme has been provisioned not only to make the students well aware with the working of the college, but also to give them meaningful tips for optimum utilization of classes. Prior to examinations every year the workshop on preparation for examinations is organized in which they are advised on time management, pneumonic devices, projection of a good answer etc. Evidently the advanced learners are easily recognized by their questions, queries, performance, initiatives, urge to learn more etc. the faculty pay personal attention and support like reading material etc.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 12

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	1	5

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Principal of the college represents the executive authority responsible for smooth functioning of all activities in the college and ensures the effective and efficient transaction of all the teaching, learning and extracurricular activities. For this provision of Academic Calendar, Year planner, Teaching Plans etc by IQAC have already been initiated. The distinctiveness in this concern is the culture of mutual discussions, exchanges of expertise etc.

In fact, the institution not only aims at making students equipped with the degrees merely but also at their overall personality development in order to make them better citizens. A remarkable feature of this institution is the balanced and perfect combination of curricular and extra-curricular activities which gives new dimensions to their very existence. Besides, institution is a platform for exploring, exposing and grooming the talents and immense capabilities hidden behind their simple personalities. For this purpose sports events, literary and cultural competitions, departmental functions etc. play a vital role. Every year the college organizes various awareness programmes, such as personal hygiene, Gender sensitization, eco restoration, skill development and human values. Efforts are made to cultivate team spirit among the students. various outreach programmes under the committees of sports, NSS, Rangers & Cultural etc. are also organized in order to make students interact with the world outside the college campus .We try our best to increase their confidence level and expand the horizon of thinking.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

Yes,the institution practices decentralization and participative management.

Forproper organisation and management of institutional functions the principal adopts the principle of de-centralization of works by appointing various committees and their conveners/coordinators prior to the beginning of the session. This process encourages an atmosphere of team work & shared responsibility. Among such prominent committees are proctorial board for maintaining discipline among students, Admission committee, examination committee, UGC committee, financial committees (building construction, purchase), Advisory committee; stock verification committees (for institutional auditing). Meeting of the committees take place at regular intervals. Thus, academic and administrative planning

move hand in hand in this institution.Students are included in committees for the transparency and effectiveness. Students council is elected every year for participative management . At the end of the year there is a mechanism to verify the activities of various committees.

Principle of PODSCORB (planning, organizing, directing, staffing, coordinating, ordering, reporting & budgeting) is followed for efficient running of the institution. These managerial techniques help in smooth running of institutional activities, give transparency to the process and create coordination between words and works.

File Description	Document
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Yes.At the end of every year the Outcomes Achieved are assessed and a Plan of Action for the coming year is chalked out by the IQAC towards quality enhancement. For implementation various measures have been adopted and facilities have been provided. Following is the example for the session 2017-18-

Plan of Action (2017-18)	Achievements (2016-17)
Commencement of P.G. Classes	Temporary affiliation has been sanctioned by the un
	Online Admissions have been initiated this year onv
Efforts for online admission mechanism	-
Efforts for NCC Unit	Efforts are continued
Eco friendly campus	-
Rain Water Harvesting	A ramp has been constructed. Classes are taken on g
Facilities for Disabled	Many events are organized like environmenta empowerment etc
Integrated ISR Programs	
	Use of multi-media by some teachers
Use of multi-media by maximum teachers	
Self -Defence Training for Safety & Security of Students	
	-

Organization of National Seminars/workshops	
Publication by the faculty	
Efforts for Minor/Major Research Projects	Proposal was sent to State Government also
Enhanced sports activities at University level	
Year round skill development training courses	Publication of books, proceedings of the Semin papers by the faculty
Registration of Alumni & Parent-Teacher Association	
Organization of Computer training Workshop for teaching/non-teaching staff	Sports team participated at University level
	Computer Training was organized
	Associations exist but registration is pending
	One Week Computer training Workshop for Stu teaching staff

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Being a government academic institution, the College is governed by the UGC, Higher Education Department of U.P. Directorate of Higher Education, U.P. Regional Office of Higher Education, Varanasi Zone and Mahatma Gandhi KashiVidyapith, Varanasi (the state university the college is affiliated to.) in hierarchy for different purposes like Service rules, Recruitment & promotional policies, Admission, Examination etc.As head of the institution the Principal develops a mechanism with the help of various committees to sort out problems at institutional level. IQAC and College Development Committees play instrumental role in this.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

  1.Planning and Development
  2.Administration
  3.Finance and Accounts
  4.Student Admission and Support
  5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Effectiveness of various bodies /cells /committees is evident through minutes of meeting. IQAC, RUSA, NSS, Rangers, Cultural committee, Sports, Anti Ragging, Women empowerment Cell, Career Counseling Cell, Magazine Committee and other committees do have meeting-register and minutes for effective implementation of programmes. In every meeting proceedings of last resolution are read out. Progress and hurdles are discussed in the meeting, so that resolutions may be implemented in time. For example, purchase of major items is planned in the meeting of purchase committee and after inviting quotations/tenders the lowest bidder with a promise to quality supply is given the order. All these records are maintained.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution is known for its humanitarian approach. Benefits of all the governmental schemes for the welfare ofteaching and non-teaching staff are rendered in time like advances, loans, timely retirement benefits, CCL, issuance of certificates etc when needed, . A staff club alsohas been established. Staff club members organize welcome and farewell ceremonies for new and transferred & retired members. If any support staff feels financial constraints in rendering his matrimonial and household obligations, the club helps its members financially. In the annual function of the college, non-teaching staff is honored with appliances of daily use by the principal.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 15.67

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	1	1	0

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has a separate performance appraisal system for teaching and non-teaching staff. A comprehensive ACR format has been developed by Higher Education Department, U.P. It includes teachers capacity,lectures, results, computer knowledge,performances in several committees, relation to other teachers, integrity, truthfulness etc.After   Principal's remark the same is sent to the Director,Higher Education . This appraisal report forms the basis for departmental promotion . Non-teaching staff also fills a performance appraisal form and submits it to the principal. It is also considered crucial for promotion and upgradation of Non teaching staff

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes. Internal Stock/Physical verification is conducted at the end of the year annually. Committees are formed to minutely scrutinize each detail. The committee members check stocks, bill-vouchers, registers etc. and submit the reports. Stock verification of library is also carried out on regular intervals where all the teachers physically go through the library collection of their respective subjects. It helps in duplicate checking and organization of the library collection.External audit is taken care of by the Department of Higher Education. One such audit was taken by A.G. Office earlier. Besides there are occurrences of random quality check measures by the officials of the Higher Education Department. A surprise check and exhaustive verification was done by the Joint Director of Higher Education was done two years back.

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Though, the powers of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning are very limited, the efforts for proper utilization of grants are ensured whenever such grants are available. The decisions are often taken after due discussions with faculty members and met with. In near future, there are plans for some expansion of the building also. Moreover, a file is also pending at the Government level regarding donation/surrender of an adjoining land area on some compensation basis.

Of course the available infrastructure is not in line with its academic growth but we can proudly say that every bit of it is optimally utilized. For example, it may sound ridiculous to know but as a matter of fact we have developed the cycle stand in such a manner that it accommodates a large gathering whenever the need arises to compensate the lack of the auditorium. Many of such measures are undertaken.

The institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipments of the college include discussions and proper utilization of funds, whenever available.

Discussions are made to assess the requirements of funds for resources and proposals are sent to the Directorate/Department of Higher Education. Funds are properly and judiciously utilized as per rules and regulations. Proposals of Seminars/Conferences are also sent every year for grants, of which two have been

sanctioned and organized during last five years.

In 2013-14 an IDP of about Rs 3 Cr has been forwarded to RUSA, which has converted into a mobilization of Rs 2 Cr for various purposes in phases. It has resulted into a quantum jump of establishment and betterment of infrastructural resoures

Besides with the help of Representatives of People like MLA, Gram Pradhan and NGOs some initiatives have been taken like Solar light at the entrance gate, India Marka hand pump in the college campus, donation of 6 canopies by the Lions Club, re-boring of India Marka hand pump in the college campus (in process) with the help of village representative. 100 metre brick road in the campus (in process) with the help of constituency representatives.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes.As regards with Internal Quality Assurance System, though it has been a healthy practice since the inception of the college that there are always discussions and sometimes debates also to make the measures, whatever taken, more and more qualitative. To monitor the quality on November 23, 2011 the IQAC was officially constituted as per provisions. This resulted into many meaningful tasks in a comparatively more organized manner like annual and monthly teaching plans, academic calendar, series of feed-backs, technical analysis of feed-back, student profile etc. Among the forthcoming innovative measures are constitution of placement cell, exploitation of research opportunities, strengthening of available infrastructure, increasing self-employment measures, and above and all the efforts to be true to our vision and mission.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Yes. The institution being small in size and democratic in nature there is never a communication gap among various units, there are always discussions, sharing, mutual cooperation among the staff members. There are some formats also to assess this. Annual confidential Report is also one such measure.

IQAC hasalso developed a feedback mechanism about the teachers and teaching learning processes since years. Students are asked to fill the details honestly and anonymously to keep their identities confidential. Since two years on the request of Department of Political Science a distinct feedback for Class Room experiences has also been devised. After analysis sharing is also done where filled in feedback forms in original are also shared with the teachers.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

- Organization of two national Seminars by IQAC in collaboration with the U.P. State Higher Education Department
- Initiation of UG classes in Physical Education
- Commencement of PG classes in Hindi and Sociology
- Power back up by Generator/Invertors
- ICT enabled teaching & Learning
- Alternative energy Uses (a solar energy plant of 5kw is in process)
- Enhanced Publications by the faculty
- Materialization of RUSA IDP into grants
- Enhancement of security measures by CCTV surveillance of the campus/classrooms

File Description	Document
Any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 7

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	1	1

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

   1.**Institution shows gender sensitivity in providing facilities such as:**
      1.**Safety and Security**
      2.**Counselling**
      3.**Common Room**

Response:

Back in 2001 this college was established with the vision to provide quality education to the women of this rural area. Being a woman college gender sensitivity was in the roots. The college provides almost every measure to provide safety and security to the students. Almost whole of the campus is under CCTV surveillance. The belief of the parents in the college makes it the basis of strong bonding. In the history of 17 years there has never been such a complaint. Facilities like common room, separate toilets etc. are already there. Cells like Grievances Rredressal, Anti Ragging, and Internal Compliant for Sexual Harassment etc. have no complaints by now. Girls are well aware with the provisions like 1090 helpline. In

fact, the overall atmosphere is conducive to girls in every possible manner. A team of power angels also has been constituted. Almost every year events are organized keeping in mind the welfare of the Girls like health fair, counselling of experts on women specific diseases, legal rights of women and human rights etc. A collaboration with MUHEEM an NGO working for women welfare is a gesture in this direction. Among forthcoming measures are- installation of sanitary napkin vendingmachine with incinerator, organized martial art training etc.

7.1.3 Alternate Energy initiatives such as:

> 1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 2.08

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 0.5

7.1.3.2 Total annual power requirement (in KWH)

Response: 24

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 20.83

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 2.5

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 12

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**

- **Liquid waste management**
- **E-waste management**

Response:

The campus aims at overall maintenance. Big and small garbage-bins and dustbins are placed at various points in the college campus to be collected by village sanitation committee.Green solid wastes are kept in a compost pit dugged in the college campus.Liquid waste from canteen, R.O. hand pumps and water taps and overhead water tanks is used for watering the plants in the college campus.In fact the college being a green zone each overflow of water goes to soil itself. We have also requested grants for rainwater harvesting mechanism installation. E–waste is not generated. Equipments not in use are not destroyed in accordance with government rules and audit constraints.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The College is situated in a rural area where there are green fields all around. Water table is also not very low. The college building is in the middle of the campus so rainwater goes directly to the ground itself or in the area where plants and trees are situated. So in bygone years priorities have been given for other dimensions of infrastructure development. Institution also has plans for installation of proper Rainwater harvesting system installation in near future. In fact being a State Government institution there is a dependency of allotment of budget/funds from Government. We have requested for grants for this purpose to the Department.

7.1.7 Green Practices
- **Students, staff using**
- a) **Bicycles**
- b) **Public Transport**
- c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

• Students, staff using

a) Bicycles

b) Public Transport

c) Pedestrian friendly roads

• Plastic-free campus

• Paperless office

• Green landscaping with trees and plants?

We adopt many green practice measures. Most of the students use bicycles and public transport means like bus. Hardly one or two students in a year use personal motor vehicles.The campus is safe for pedestrians also. Some of the staff members also use public transport. Some use personal vehicles. Some use bicycles. Many of us practice measures like Car Pool or sharing of vehicles to commute to the college.

Every year we organize sensitization events like rallies for public awareness, with slogans/ signages/posters to stop use of polythene in the campus and in the vicinity. We take care to adopt such measures in our campus too.

Right now it is not possible for us or rather to say perhaps for any college of our kindto make the office paperless due to lack in visionary approach of the overall system. We are supposed to maintain every record in print form also. Information are sought in soft copy/email as well as signed with seal/scanned copy also by the University , Department of Higher education and interestingly some time by NAAC also.

The campus is green, full of plants and trees of varied species. Every year special drives are conducted for plantation, eradication of weeds and maintenance of green coverage. Some staff members also used to celebrate their personal events by plantation in college. The lush green campus is visible on google maps also.

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.11

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.02	0.04	0	0	0

27-03-2019 01:09:40

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 14

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	0	4	4

27-03-2019 01:09:41

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<u>View Document</u>
Any additional information	<u>View Document</u>

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 25

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	1	11	4	4

File Description	Document
Report of the event	<u>View Document</u>
Any additional information	<u>View Document</u>

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	<u>View Document</u>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<u>View Document</u>

7.1.13 Display of core values in the institution and on its website

Response: No

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 3

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony

and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	2	0

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Yes, the institution organizes National Festivals- 15 August, 2 October & 26 January with zeal & enthusiasm to inculcate the national values among the students.

Birth & Death Anniversaries of great personalities are also observed. Some of these are Gandhi-ShastriJayanti, National Unity Day on Patel Jayanti, PtDeenDayalUpadhyayaJayanti, MaharanaPratapJayanti, ValmikiJayanti, VishwakarmaJayanti,AmbedkarJayanti, SwamiVivekanandJayanti, RavidasJayanti, NishadrajGuhaJayanti, ParashuramJayanti etc. What differentiate us is that we do not observe these events in a stereotyped manner but organize discussions, special lectures, thematic quiz, documentary films, original sound clips, presentations, competitions etc.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, the transparency is maintained by constitution of various committees, meetings, discussions and mutual consent in financial, administrative and other auxiliary functions. Inclusion of stakeholders like students is also one such measure. Every decision is taken after due consideration and proper discussions and approvals as per rules and regulations. Being a State Government institution there is a dependency of allotment of budget/funds from UGC and Government. But judiciousness in institutional budget allocation

is evident from the balanced development of all the infrastructural segments be it building, library, furniture, departmental facilities etc. The departmental budget allocation depends on the nature of subjects and number of students. Purchase of major items is planned in the meeting of purchase committee and after inviting quotations/tenders the lowest bidder with a promise to quality supply is given the order.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice-1

1.   Title of the Practice

Observation of the Teachers' Day (5th September) as Merit Felicitation Ceremony

2.   Goal

The birthday of great educationist and a true teacher Dr S Radhakrishnan is observed as the Teachers' Day on 5th September every year. To inculcate the spirit of sound competitiveness among students, to show our faith in the evaluation system of the University, to make the girl students earn respect in their families and ultimately to make the ties with the students and their families stronger the practice of observing   the Teachers' Day (5th September) as Merit Felicitation Ceremony was started in 2005.

3.   The Context

In fact, almost everywhere, this event is celebrated in a stereotyped manner. Floral tribute to DrRadhakrishnan, songs and addresses of the students in respect of the teachers, offering of gifts to teachers by the students and ultimately the blessings of the teachers are the part and parcel of this celebration. Added to it may be the felicitation of some former or retired teacher. Initially, we decided not to accept gifts on this occasion. Later on the thought, brain child of one of the senior faculty members, took shape after due discussions and un-debated consent by all the college members. Earlier, this was difficult to make the simple and sensitive students understand the logic behind this practice. The students, who used to wait for the day to show their respect and gratitude to their teachers, were not ready to accept this.

4.   The Practice

As a matter of fact the students are the most important unit in the process of education. So the thought to give them recognition for their merit was welcomed by all in the institution. This was also evident that in such a social structure which exists here in this rural area, place of pride is rarely given to the women of the family. This is the case with the education and result of the female students which is rarely given importance to. Moreover, after graduation the chances of continuation of their education also diminish. So this was also planned that the parents and particularly the female parent must be invited to the event. The highest marks holders in all the subjects in every class and first, second and third position holders along with their parents in all the three classes are awarded amidst the loud clapping. The thought behind this exercise was to make the parents feel proud of their daughters and in some cases their daughters in law at least for a while. Afterwards the oral and sometimes the written feedback from the parents sometimes coupled with their tears and obvious pleasure authenticate the meaningfulness of this practice. This event is a platform for motivation for the new entrants in first year. They may also visualize themselves at the same platform in the coming years.

Besides, the graduated students, who have taken admission elsewhere for higher education, are also invited for their feedback and to share their experiences. The students and the parents are given ample opportunities to give way to their expressions. So this is an altogether wonderful experience for all the stake holders.

5. Evidence of Success

This has now become an established practice and is acclaimed by all. There are instances also that this occasion creates a new bonding in the relationship of students and their parents which may also open new avenues for their careers and their life to come. Besides, to know the parents of the students also help us to know their profile, their family surroundings etc.

6. Problems Encountered and Resources Required

Sometimes there are problems related with the declaration of the results not in time by the university. Otherwise also, often the results are declared late and it gives little or almost no time for filtering the highest marks holders. Sometimes hesitation on the part of the female parent to come to the college or on the stage or to speak affects the basic purpose of this practice.

Among the resources required are the arrangements for the gathering, hospitality and prizes which is not a big deal because in every institution there are some such occasions for this type of programme. Moreover, the Teachers' Day is also celebrated in every institution in one or the other manner.

7. Notes

Adopt this practice only for once, and the rest will be a wonderful experience, but just not forget to give the parents the centre-stage and the spark in their eyes and the expressions on their faces while sharing the award with their ward particularly their daughters will authenticate the process if is undertaken in the social surroundings like ours.

8. Contact Details

Name of the Principal   :   DrYashodhara Sharma

Name of the Institution   :   Pt DDU Govt Girls' Degree College

City   :   Sewapuri, Varanasi

Pin Code   :221403

Accredited Status   :   B Valid upto 20.2.19

Work Phone   :   0542-2630033

Fax   :

Website   :   www.ggdcsewapuri.org

E-mail   :   iqac.sewapuri@gmail.com

Mobile   :   07880698787/9415225977

Pt D.D.U. Govt Girls' Degree College, Sewapuri , Varanasi

Best Practice-2

    1. Title of the Practice

Releasing of Monographs on specific events

    1. Goal

To enhance the academic atmosphere of the Institution

To prepare an important Collaborated Literary Collection

To encourage the faculty for writing/publishing habit

To inculcate the habit of reading and writing on realated issues

3. The Context

    This occurred into mind that whenever we observe an event of national/cultural/social importance addresses/speeches/elocutions etc are conducted and are ironically forgotten. Next year again the similar formalities are done and in a stereotype manner we celebrate such events. So an initiative was taken by the IQAC in this respect and it was decided that on such occasions along with the routine activities monographs will be prepared on the icons or the issues related to such events.

4. The Practice

    Prior to an important event articles-write-ups are invited, collected, compiled released and distributed. This year the initiative was taken to release the Monographs on-

- Revolution in Education on 5th September i.e. National Teachers Day and Dr S. Radhakrishnan Birth Anniversary
- PtDeenDayalUpadhyay on the occasion of Birth Centenary Celebrations on 25th November, 2017
- Swami Vivekanand on the occasion of National Youth Week on 19th January
- Modern age female hindi story-writers

5. Evidence of Success

    In one single session 4 such monographs have been released on various occasions, and we are encouraged to plan more such efforts in the new session.

6. Problems Encountered and Resources Required

    As such no problem was faced except indifferent attitude of some of the members which is very normal. As for as it concerns with the resources we utilized existing resources in the institution or some personal investments on personal will.

7. Notes

    Afterwards these can be published as edited books. This practice will certainly create a conducive atmosphere in maintaining a reading-writing culture in the Institution

8. Contact Details

Name of the Principal   :   DrYashodhara Sharma

Name of the Institution :   Pt DDU Govt Girls' Degree College

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Pin Code   :   221403

Accredited Status   :   B Valid upto 20.2.19

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                                   ggdcsewapuri2001@gmail.com

Mobile   :   07880698787/9415225977

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

To quote the mission of the institution in fact our efforts are in the direction *to convert the rustic girls into Women of Substance, aiming at their multi-dimensional development, making them aware of their inbuilt potential, strengthening their self-confidence and ultimately make them feel proud to be a WOMAN.*

The distinctiveness of the Institution lies in the beautiful blending of quality education, co-curricular and extra-curricular activities. The institution is known for its quality education and positive university results only on account of the performance, dutifulness and devotion of the faculty and staff of the Institution. We have identified positive atmosphere for healthy teaching and learning as our main forte and every effort is in the direction to tap this strength. Coincidentally, all the faculty members hail from reputed universities like BHU, Varanasi; JNU, N Delhi; DDU-Gorakhpur, DU, N Delhi who try to incorporate the inbuilt teaching-learning traits of their *alma mater*.

As a primary support to the conventional lecture methods the departments adopt the practice of conducting seminars, tutorials, open question and answer sessions etc. As secondary teaching support aid, devices like, Charts, Models, Posters, Maps, Globes, Atlas, films and sometimes LCD Projectors etc are used.

Enrichment programmes like seminars, tutorials and lectures of subject experts organized from time to time are among the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students.

The institution not only aims at making students equipped with the degrees merely but also at their all round personality development in order to make them better citizens. A remarkable feature of this institution is the balanced and perfect combination of curricular and extra-curricular activities which gives new dimensions to their very existence. Besides, institution is a platform for exploring, exposing and grooming the talents and immense capabilities hidden behind their simple personalities. For this purpose sports events, literary and cultural competitions, departmental functions etc. play a vital role.

The publication of college magazine 'Spandan' (meaning **vibrations)** gives expression to writing skills of the students as well as to reflect the true culture and character of the institution.

With the help of our external partners we have made efforts to arrange specific events like Skill Development Programs for self employment, training programs for entrepreneurship.For example now a days also a 45 day long workshop for enhancement of employability skills is being carried out by one of our collaborators.

All these things become much more important and significant in our given circumstances in this rural remote area.

 To sum up, there can be nothing more appropriate than to quote our distinguished former president **Dr. A.P.J. Abdul Kalam** *"The great visionary, scientist, philosopher, guide and above and all an academician."* We are all born with a divine fire in us. Our efforts should be to give wings to this fire and fill the world with the glow of its goodness". And of course we are an Institution with wings of Fire…..

5. CONCLUSION

Additional Information :

During last five years the Institution has upgraded its own benchmarks. Two national Seminars have been organized by IQAC with the assistance of UPSHEC successfully. The proceedings of both of the events has been published with ISBN. This year also we have sent two such proposals and awaiting the sanctioning.

Inclusion of ICT is also one such initiative. Every year we are organizing Computer Awareness/Training workshops for students and Teaching/Non-teaching Staff. Even now a days a 45 day workshop on "Employability Enhancement Training" is being carried out by one of our collaborators. We have applied for UNNAT BHARAT ABHIYAN Scheme of MHRD also. We have also registered ourselves in Swachchhta ranking survey too.

To keep pace with the steering time no institution can persist in the old pattern. With the increasing complexity of society and its shifting pattern it may have to change its objectives as well as to add new visions to it. This institution is also all geared up to go ahead with the changing times. Though the first and foremost target should be to attain autonomy because being autonomous the Institution will be able to discharge effectively its principal function of teaching, learning and service of the community. Autonomy will also provide an opportunity to structure, design and develop its curricular, examination and evaluation system locals and locales specific. But this is a distant dream at present as recently P.G. classes have been started here. Prior to that we are striving for strengthened infrastructure, permission for new subjects, sanctioning of P.G. classes in all subjects and sanctioning of the faculties of science and Commerce.

In fact, in the time to come, the Institution plans to develop itself as a centre of study and research for women in this region. With such a platform this will certainly save the students, and guardians both from the hassles of searching quality education centres for various purposes/levels. The platform may also be developed and utilized as "Counselling Centre" and "Placement Centre" for not only the students of this College but for all the women of the region in general.

Concluding Remarks :

This small rural college is known for its virtues. We were the one who dared to go under the NAAC accreditation when institutions like us were hesitant enough to go in this direction. This shows our will to do better, put ourselves under trial and learn from the experiences. In fact, this the true spirit of this Institution. When our counterparts in other colleges make complaints of decreasing enrolment, low student attendance, enormous dropout rate, poor results, interfering parents, student unrest etc. we feel ourselves blessed and acclaim proudly that we belong to an institution where application : admission seat ratio is about 2:1, where students presence is overwhelming, where dropout rate is almost negligible (1-2%), where number of 60% marks holders is always on increase, where parents have made us their family members, where the campus is always peaceful because we believe in the concept of "to Make the Most of What We Have".

We make effort to join hands and heads in the direction of further development. The focus is to identify the root causes and remedies of all the issues and challenges in the context of the paradigm shifting in education; to search for new dynamics to shape-up the bonding between teacher and learner through some newer techniques proclaimed and authenticated by modern science and psychology; to identify actionable tools to manage

emotions, stress, anger, anxiety, fears and insecurities among students, to experiment self-analysing and self-empowerment tools like ICT, thus devising end to end methods of making teaching an evolutionary as well as revolutionary process. We anticipate that these efforts of ours will certainly pave way to a new era i.e. Revolution in Education and once again we will be able to proclaim like the ancient times- ?? ?????? ?? ?????????....(Education is a liberating force).

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	Number of certificate/diploma program introduced during the last five years 1.1.2.1. **Number of certificate/diploma programs introduced year-wise during the last five years** Answer before DVV Verification: Answer After DVV Verification : Remark : Syllabus copy of courses are not given for atleast few courses listed
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification : Remark : Only BoS considered. Paper settnig, examiner, evaluation not considered
2.4.2	Average percentage of full time teachers with Ph.D. during the last five years 2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification :

1.1.2.1 Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

1.1.3.1 Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	5	6	4	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

2.4.2.1 Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	6	6	7	6

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	8	8	6

Remark : Revised as per supporting certificates

2.6.3	Average pass percentage of Students 2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 459 Answer after DVV Verification: 230 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 460 Answer after DVV Verification: 239 Remark : Changed as per HEIs clarification
4.1.3	Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 6 Answer after DVV Verification: 4 Remark : Revised based on supporting photograph
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 50 Answer after DVV Verification: 0 Remark : No supporting document
4.3.3	Available bandwidth of internet connection in the Institution (Lease line) Answer before DVV Verification : <5 MBPS Answer After DVV Verification: 5-20 MBPS Remark : Revised as per supporting document
4.4.1	Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years 4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10.72141	11.46100	41.90000	1.30000	4.81950

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Irrelevant attachment and mismatch

5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
651	591	668	715	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Changed as per clarification by HEI

5.1.5	Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
174	0	0	74	20

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
173	0	0	74	20

Remark : No brochure / circular for the VET programs attached

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five

years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	1	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	1	1	0

Remark : Revised based on supporting document

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

Remark : Accepted HEI input |
| 6.5.4 | Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit |

	Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:
	
	   1. Physical facilities
	   2. Provision for lift
	   3. Ramp / Rails
	   4. Braille Software/facilities
	   5. Rest Rooms
	   6. Scribes for examination
	   7. Special skill development for differently abled students
	   8. Any other similar facility (Specify)
	
	   Answer before DVV Verification : D. At least 2 of the above
	   Answer After DVV Verification: D. At least 2 of the above

7.1.13	Display of core values in the institution and on its website
	
	   Answer before DVV Verification : Yes
	   Answer After DVV Verification: No
	  Remark : Supporting document not r elevant

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 10 Answer after DVV Verification : 44
2.3	Number of computers Answer before DVV Verification : 11 Answer after DVV Verification : 4